

## **BOARD MEETING MINUTES**

### **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES**

January 27, 2011

The Mississippi Department of Information Technology Services Board met in the Executive Conference Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, January 27, 2011, at 11:30 A.M. for a work session regarding the 2011 Regular Legislative Session.

#### **Members Present:**

Lynn C Patrick, Chairman

John Hairston, Vice-Chairman

Derek Gibbs

Rodney Pearson

Thomas A. Wicker

#### **Staff Members Present:**

David L. Litchliter, Executive Director

Martha Pemberton, ISS Division Director

Lynn Ainsworth, ISS Deputy Division Director

Craig Orgeron, Strategic Services Division Director

Michele Blocker, Internal Support Services Division Director

Jimmy Webster, Information Security Division Director

No actions were taken by the Board during this session.

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The Mississippi Department of Information Technology Services Board reconvened in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, January 27, 2011, at 1:30 P.M.

Members Present:

Lynn C Patrick, Chairman

John Hairston, Vice-Chairman

Derek Gibbs

Rodney Pearson

Thomas A. Wicker

Staff Members Present:

David Litchliter, ITS Executive Director

Martha Pemberton, ISS Division Director

Lynn Ainsworth, Information Systems Services Division Deputy Director

Donna Nead Rogers, Special Assistant Attorney General

Roger Graves, Telecomm Services Division Director

Jimmy Webster, Information Security Division Director

Mitchell Bounds, Data Services Division Director

David Johnson, ITS Business Manager

Tina Wilkins, ISS Technology Consultant

Jane Woosley, ISS Technology Consultant

Debra Spell, ISS Technology Consultant

Gary LeBlanc, ISS Technology Consultant

Paula Conn, ISS Technology Consultant

Bo Dickerson, ISS Technology Consultant

Renee Murray, ISS Technology Consultant

Caren Brister, Strategic Services Division

Rhonda Allen, Strategic Services Division

Others Present:

Kris Gautier, AT&T

Vickie Perry, Mississippi State Department of Health

Laveta Thomas, Mississippi State Department of Health

Joey Baldwin, Mississippi State Department of Health

Melissa May, Mississippi Department of Education

April Rice, Rankin County School District

Adam Lee, Mississippi Department of Corrections

Jeff Mann, Curam Software

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Agenda Item No. 1: Lynn Patrick called the meeting to order and recognized the ITS staff for their efforts in accomplishing the agency's move to the new ITS Office Building during December 2010. Lynn Patrick directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on December 16, 2010.

On motion by Rodney Pearson and second by Derek Gibbs that the minutes of the December 16, 2010 meeting be approved as written:

Motion carried; unanimously with Lynn Patrick abstaining from the vote.

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Agenda Item No. 2: Lynn Ainsworth presented an overview and request to issue Request for Proposal (RFP) No. 3655-39070 for the acquisition of an Emergency System for Advance Registration of Volunteer Health Professionals (ESAR-VHP) for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly request approval to advertise and publish RFP No. 3655-39070 for the acquisition of an Emergency System for Advance Registration of Volunteer Health Professionals (ESAR-VHP) for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH**.

On motion by Tom Wicker and second by John Hairston that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 3: Teresa Washington and Melissa May, Division Director, Office of Compliance & Reporting, presented the recommendation for RFP No. 3452-38971 for the continuation of the Agreement with Blackboard, Inc. for licensing, hosting, and related services, and an update on use of blackboards by teachers for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly recommend approval of the continuation of this Agreement with Blackboard through June 30, 2012, in an amount not to exceed \$900,324.67 for licensing, hosting, and related services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$3,220,177.33.

On motion by John Hairston and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 4: Teresa Washington and Adam Lee, Director of the Mississippi Statewide Automated Victim Information and Notification program (SAVIN), presented the recommendation for Project No. 39091 for the continuation of the Agreement with Appriss, Inc. to enhance and extend the support and maintenance services for an additional 2 years for the Statewide Automated Victim Information and Notification program (SAVIN) for the **MISSISSIPPI DEPARTMENT OF CORRECTIONS (MDOC)**. The staffs of ITS and MDOC jointly recommend approval of the continuation of this Agreement with Appriss, Inc. through December 2013, in an amount not to exceed \$1,591,999.92 for enhancements to the SAVIN program and to provide 2 additional years of maintenance and support services. With this continuation, the revised total lifecycle cost for this project is \$4,352,043.84.

On motion by Tom Wicker and second by John Hairston that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 5: Caren Brister presented the request to publish the *ITS Annual Report*.

On motion by Tom Wicker and second by Derek Gibbs that the staff recommendation be approved:

Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 6 regarding the *IT Consulting Services Report* for July 1, 2010 through December 31, 2010.

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The Board acknowledged Agenda Item No. 7 regarding the summary of equipment, software and

services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board discussed Agenda Item No. 8 regarding verification of Quorum for next ITS Board Meeting scheduled for Thursday, February 24, 2011.

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On motion by John Hairston and second by Tom Wicker that the following per diem and expenses be approved:

Derek Gibbs - per diem and expenses for 1 day;

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John Hairston - per diem and expenses for 1 day;

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Lynn Patrick - per diem and expenses for 1 day;

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Rodney Pearson - per diem and expenses for 1 day;

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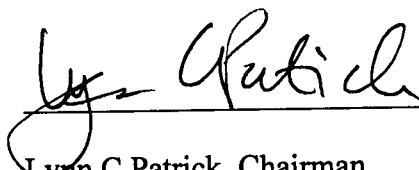
Tom Wicker - per diem and expenses for 1 day;

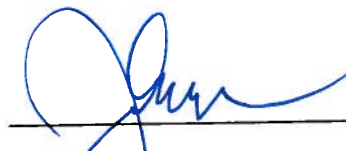
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Motion carried; unanimously.

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There being no further business, the meeting was adjourned by Lynn Patrick.

  
Lynn C Patrick, Chairman

  
John Hairston, Vice-Chairman